



Community Group Secretary

**Blood
cancer
UK**

Why volunteer at Blood Cancer UK

We started because of Susan; we'll get there because of you.

Blood Cancer UK was started by one family who lost their daughter, Susan, to blood cancer, and that history and sense of family continues to shape who we are today. When you join Blood Cancer UK, you don't just become a volunteer – you become part of a collaborative community dedicated to funding research into beating blood cancer that includes some of the most inspiring people you'll ever meet.

And we're not that far away from beating blood cancer. We're confident we can do it within the next generation, and this makes us hugely ambitious and gives us a sense of real urgency. It also means we're changing quickly as an organisation as we constantly challenge ourselves and strive to become more and more effective.

Blood Cancer UK offers the chance to volunteer alongside, and support people affected by blood cancer, while providing opportunities to develop new skills, take on exciting challenges, and make a meaningful impact.

What we do

We fund world-class research; provide information and support to patients and their loved ones; and raise awareness of blood cancer. Since 1960 we have invested more than £500 million in blood cancer research in the UK. Where we've invested, survival rates and quality of life have improved.

You can read more about what we do on our website here: [About Blood Cancer UK](#)



Blood Cancer UK is such a good place to volunteer. I'm learning every day and feel like I'm adding value. I know my work is directly tied to the mission of the charity: to beat blood cancer."

Jude, Blood Cancer UK Ambassador

About the role

Every year, over 40,000 people in the UK are diagnosed with blood cancer. Research is key to better treatments, improved care, and, ultimately, a cure—and our Community Groups play a vital role in making this happen.

We're growing our Community Groups across the UK, reaching more people and strengthening our support for those affected by blood cancer. As a Community Group Secretary, you'll play a key role in keeping your group organised, informed, and running smoothly.

Key Activities

As a Community Group Secretary, you'll help keep things on track by:

- Managing communications – Receiving and sharing updates from Blood Cancer UK with your group.
- Keeping meetings organised – taking and sharing notes, ensuring everyone is informed.
- Sending thank-you letters – Acknowledging donations and reaching out to local supporters.
- Helping with event materials – Organising posters, leaflets, and promotional resources by using our simple online templating system.
- Supporting the Group Lead – Assisting in planning and delivering fundraising activities.
- Representing Blood Cancer UK – Helping raise awareness and support in your local community.

We'll provide guidance, training, and support to help you feel confident in your role!

"To anyone who is interested in volunteering for Blood Cancer UK, I would say it will be THE best thing you will ever do. Not only will you feel pride and achieve amazing things in helping such a worthwhile cause raising funds and awareness, but you will become part of the most amazing, supportive family ever".

Gayle, Group Lead, Manchester Community Group

About you - what skills, experience and qualities will you need for the role?

We're looking for someone who is:

- Organised and reliable – You enjoy keeping things running smoothly.
- A good communicator – You're comfortable sharing information and keeping people updated.
- Detail-focused – You can take notes and follow up on actions.
- Friendly and approachable – You enjoy working with others and being part of a team.

How you will make a difference

The funds you raise will help us invest in research to:

- Develop cures for blood cancer, now and in the future.
- Improve treatment and care for those living with blood cancer today.
- Prevent blood cancer from developing in the first place.

Fundraising in your community is a great way to reach people and raise important funds. Every penny you collect has a significant impact:

- £150 could fund a researcher to analyse 120 blood cell samples, potentially leading to a breakthrough.
- £210 could send expert patient information to those diagnosed with blood cancer today.
- £500 could fund a research nurse for three days, supporting patients during their treatment.

How much time will you need to give?

This role is completely flexible—you can give as much or as little time as you're able to. Typically, it might involve a few hours per month.

Location of the role

This role will support your local blood cancer community group, wherever you feel you can make the most impact.

Benefits of Volunteering with Blood Cancer UK

Make a Difference

Help improve the lives of people affected by blood cancer.

Represent Blood Cancer UK

Be an ambassador in your community.

Develop New Skills

Gain valuable experience and learn new skills.

See Your Impact

Receive regular updates showing the difference your support makes.

Join a Supportive Team

Be part of a friendly, passionate, and dedicated community.

Inclusive & Respectful Environment

Join a diverse organisation where you are valued.

Boost Your Wellbeing

Enjoy improved confidence and personal growth.

Connect with Others

Network with other volunteers who share your commitment.

Ongoing Support

Receive continuous support from your Volunteer Point of Contact.

Access to Training

Benefit from an online Volunteer Information Centre for induction and ongoing training.

Expense Reimbursement

Get reimbursed for pre-arranged volunteer activity expenses.

How to register your interest

If you find a role that interests you, please complete our volunteer enquiry form on the Volunteer page of our website: [Register your interest to volunteer](#), or contact the Volunteer Team, by phone at 0207 504 2275 or by email at volunteering@bloodcancer.org.uk. We are available between 9am – 5pm, Monday – Friday.

Our volunteers come from all walks of life, bringing a wide range of skills, experiences, and personal connections to blood cancer from across the UK.

We want everyone involved with us to feel respected, supported, safe, and able to give their best, no matter their background or identity.

We understand that the way we work impacts who can join us and how they experience being part of Blood Cancer UK. That's why we're committed to being equitable and inclusive, ensuring everyone feels welcome and supported throughout their journey with us.

To achieve this, we know we must keep reflecting on and improving how we work. We're always open to feedback on how we can better live out our values.



**Join us and together
we can beat blood
cancer**

**Blood
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www.bloodcancer.org.uk